

BOARD MEETING NOTICE AND AGENDA

CULVER CITY UNIFIED SCHOOL DISTRICT Special Meeting of the Board of Education to "Conduct the District's Business in Public" CLOSED SESSION – 5:30 p.m. (District Office – 4034 Irving Place) OPEN SESSION – 6:15 p.m.

Linwood Howe Elementary School (Cafetorium)
4100 Irving Place, Culver City, CA 90232

May 3, 2011

Persons in the audience during the meeting of the Board of Education are asked not to talk during presentations or the meeting. If conversation with another person needs to take place, please do so outside the Board Room so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

PRESENTATIONS AND PUBLIC COMMENTS

Persons wishing to address the Board on any item on the agenda will be granted three (3) minutes at the time the item appears on the agenda. In the interest of time and order, presentations from the public are limited to three (3) minutes per person. Prior to addressing the Board, please complete a card (located on the table at the rear entrance) and give the card to the Superintendent's Executive Assistant. Persons addressing the Board are asked to do so from the podium. Please state your name, address, and organization before making your presentation.

1. CALL TO ORDER

The meeting was called to order by _____, at _____ p.m.

Roll Call – Board of Trustees

Scott Zeidman, Esq., President
Karlo Silbiger, Vice President
Katherine Paspalis, Esq., Clerk
Patricia Siever, Professor, Member
Steven Gourley, Member

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. RECESS TO CLOSED SESSION

- 3.1 Conference with Labor Negotiator (Pursuant to GC §54957.6)
Agency Designated Representatives: Leslie Lockhart, Director of Human Resources; Ali Delawalla, Assistant Superintendent Business Services; Patricia Jaffe, Superintendent; and Tina Kannarr of Atkinson, Andelson, Loya, Ruud, and Romo
Employee Organizations: Culver City Federation of Teachers (CCFT); Association of Classified Employees (ACE); and Management Association of Culver City Schools (MACCS)

4. **ADJOURNMENT OF CLOSED SESSION**

5. **REGULAR MEETING – 6:15 p.m.**

5.1 Roll Call – Board of Trustees
Scott Zeidman, Esq., President
Karlo Silbiger, Vice President
Katherine Paspalis, Esq., Clerk
Patricia Siever, Professor, Member
Steven Gourley, Member

5.2 Flag Salute

6. **PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN CLOSED SESSION**

7. **PUBLIC HEARING** - None

8. **ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.

Motion by _____ Seconded by _____

Vote _____

9. **ACTION ITEMS**

This is the time of the meeting when members of the audience may address the Board on matters that are on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. Routine Board procedure on action items includes: receiving additional background information or analysis from staff; receiving comments from members of the audience; receiving additional information from the Superintendent or other resource personnel; introducing a motion on the item; taking action on the agendized item. Comments by the public will be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

9.1 **Superintendent's Items**

9.1a Approval is Recommended for Resolution #26-2010/2011 To Support California's May 9-13 Week of Action

Motion by _____ Seconded by _____ Vote _____

9.2 **Personnel Items**

9.2a Approval is Recommended for Resolution #28-2010/2011 (HR), Regarding Layoff of Classified Personnel

Motion by _____ Seconded by _____ Vote _____

9.2b Approval is Recommended for Resolution #29-2010/2011 (HR),
Regarding Layoff/Reduction of Classified Personnel

Motion by _____ Seconded by _____ Vote _____

9.2c Approval is Recommended for Resolution #30-2010/2011 (HR),
Regarding Layoff/Reduction of Classified Supervisory Personnel

Motion by _____ Seconded by _____ Vote _____

9.2d Approval is Recommended for Resolution #31-2010/2011 (HR),
Regarding Layoff of Classified Personnel

Motion by _____ Seconded by _____ Vote _____

9.2e Approval is Recommended for Resolution #32-2010/2011 (HR),
Regarding Layoff of Classified Personnel

Motion by _____ Seconded by _____ Vote _____

9.2f Approval is Recommended for Resolution #33-2010/2011 (HR),
Regarding Layoff/Reduction of Classified Personnel

Motion by _____ Seconded by _____ Vote _____

10. BOARD BUSINESS - None

11. ADJOURNMENT

Motion by _____ Seconded by _____ Vote _____

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY. Any individual with a disability who requires reasonable accommodation to participate in a board meeting, may request assistance by contacting the Superintendent's Office at 4034 Irving Place, Culver City, CA 90232. Phone Number: (310)842-4220 Fax Number: (310)842-4205

FUTURE MEETINGS

May 10 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), District Office, 4034 Irving Place
May 24 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), City Hall Chambers, 9100 Culver Boulevard

NOTE: The CCUSD TIP Hotline is (310) 535-2590. Culver City Unified School District meetings are regularly scheduled for the second and fourth Tuesdays of every month. Public records related to the public session agenda, that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the District Office, 4034 Irving Place in Culver City during regular business hours (8:00 a.m. to 4:30 p.m.) A complete agenda is available for review in each school office and also available for pickup at the District Office. Visit the Culver City Unified School District Website at www.ccusd.org. Each school office has a suggestion box. We look forward to receiving your comments and suggestions.

BOARD REPORT

05/03/11

9.1a

9.1a Approval is Recommended for Resolution #26-2010/2011 - To Support California's May 9-13 Week of Action

The State budget as proposed by Governor Brown depended largely on the approval by voters to extend existing taxes. His proposal did not make it on the ballot for the last election.

After three years of massive budget cuts (\$20 billion from education alone), California is in a State of Emergency. The Legislature's failure to protect basic, essential services is destroying our state and the state of education.

The Board is being asked to approve the attached Resolution in unity with the California School Boards Association, Association of California School Administrators, California Teachers Association, and other members of the Education Coalition in making May 9-13, 2011 a Week of Action to protect California's future and the future of students and working families across the state.

RECOMMENDED MOTION: That the Board adopt Resolution #26-2010/2011, To Support California's May 9-13, 2011 Week of Action as presented.

Moved by:

Seconded by:

Vote:

Resolution #26-2010/2011 To Support California's May 9-13 Week of Action

WHEREAS, Culver City Unified School District opposes a cuts-only state budget and supports a balanced budget with a combination of cuts and revenue extensions; and

WHEREAS, our schools and students are in a state of emergency until lawmakers pass a balanced budget and approve the needed revenue extensions to support education funding; and

WHEREAS, over the last several years, K-12 education funding has taken a disproportionate amount of budget cuts; and

WHEREAS, state and local funding for schools has been cut by more than \$18 billion, or about \$1,900 per student in the last three years; and

WHEREAS, Culver City Unified School District has cut \$6,456,652.00 from its budget over the past three years as a result of ongoing statewide cuts to education funding; and

WHEREAS, Culver City Unified School District will be forced to cut an additional \$3 million from its budget if the Legislature does not pass revenue extensions; and

WHEREAS, to begin to reverse this downward spiral, Californians must retain the revenues that enable us to invest in our schools and students; and

WHEREAS, we must take action to show the true destruction happening to our schools and communities; and

WHEREAS, the California School Boards Association, Association of California School Administrators, California Teachers Association and other members of the Education Coalition support local communities in planning events and activities throughout the state the week of May 9-13; and

NOW, THEREFORE, BE IT RESOLVED on this 3rd day of May 2011 that the Culver City Unified School District fully supports the May 9-13 Week of Action, so long as not to interrupt school operations or classroom activities, by educators, administrators, education support professionals, parents, students and other labor groups to protect California's future and the future of students and working families across the state.

Scott Zeidman, Esq. President

Karlo Silbiger, Vice President

Katherine Paspalis, Esq. Clerk

Patricia G. Siever, Parliamentarian

Steven Gourley, Member

Patricia W. Jaffe, Superintendent

BOARD REPORT

9.2a Approval is Recommended for Resolution #28-2010/2011 (HR), Regarding Layoff of Classified Personnel

It is necessary to take action to abolish four classified positions for lack of work and/or lack of funds. The provisions of the Education Code require that such a resolution be approved and written notice be provided to affected classified employees no less than 45 days prior to the effective date of layoff.

RECOMMENDED MOTION: It is recommended that the Board approve Resolution #28-2010/2011 (HR), authorizing the elimination of four classified positions.

Moved:

Seconded by:

Vote:

**RESOLUTION #28-2010/2011 (HR), REGARDING LAYOFF OF CLASSIFIED
PERSONNEL**

BE IT RESOLVED that the Governing Board of the Culver City Unified School District hereby determines that the following four (4) classified positions be abolished for lack of work and/or lack of funds.

<u>Position</u>	<u>No. Affected</u>	<u>Impact</u>
Account Clerk III (Educational Services) – 8 hours per day, 12 months per year	1	Eliminate
Instructional Materials Clerk (Secondary IMC) 8 hours per day, 11 months per year	1	Eliminate
Locksmith – 8 hours per day, 12 months per year	1	Eliminate
Maintenance Heating, Ventilation & Refrigeration Mechanic – 8 hours per day, 12 months per year	1	Eliminate

BE IT FURTHER RESOLVED by the Governing Board as follows:

1. That due to a lack of funds and/or lack of work, the number of classified employees and the amount of service rendered shall be reduced by layoff as specified above, pursuant to Education Code Section 45308.
2. That the Superintendent is directed to give notice of layoff to the affected classified employees pursuant to the requirements of law.
3. That said layoff shall become effective on June 30, 2011, subject to negotiations to the extent required by law.
4. That the employees laid off pursuant to this Resolution shall be eligible for reemployment pursuant to Education Code section 45298.

Adopted by the Governing Board of the Culver City Unified School District on May 3, 2011, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

Clerk, Governing Board of the
Culver City Unified School District

BOARD REPORT

9.2b Approval is Recommended for Resolution #29-2010/2011 (HR), Regarding Layoff/Reduction of Classified Personnel

It is necessary to take action to reduce nine classified positions for lack of work and/or lack of funds. The provisions of the Education Code require that such a resolution be approved and written notice be provided to affected classified employees no less than 45 days prior to the effective date of layoff.

RECOMMENDED MOTION: It is recommended that the Board approve Resolution #29-2010/2011 (HR), authorizing the reduction of nine classified positions.

Moved:

Seconded by:

Vote:

**RESOLUTION #29-2010/2011 (HR), REGARDING LAYOFF/REDUCTION OF
CLASSIFIED PERSONNEL**

BE IT RESOLVED that the Governing Board of the Culver City Unified School District hereby determines that the following nine (9) classified positions be reduced for lack of work and/or lack of funds.

<u>Position</u>	<u>No. Affected</u>	<u>IMPACT</u>
Budget Secretary – 8 hours per day, 12 months per year	2	Reduce to 8 hours per day, 11 months per year
Library Media Clerk I – 7 hours per day, 10 months per year	3	Reduce to 5 hours per day, 10 months per year
Secretary II (Adult School) – 8 hours per day, 12 months per year	1	Reduce to 8 hours per day, 11 months per year
Secretary III – 8 hours per day, 12 months per year	3	Reduce to 8 hours per day, 11 months per year

BE IT FURTHER RESOLVED by the Governing Board as follows:

1. That due to a lack of funds and/or lack of work, the number of classified employees and the amount of service rendered shall be reduced by layoff as specified above, pursuant to Education Code Section 45308.
2. That the Superintendent is directed to give notice of layoff to the affected classified employees pursuant to the requirements of law.
3. That said layoff shall become effective on June 30, 2011, subject to negotiations to the extent required by law.
4. That the employees laid off pursuant to this Resolution shall be eligible for reemployment pursuant to Education Code section 45298.

Adopted by the Governing Board of the Culver City Unified School District on May 3, 2011, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

Clerk, Governing Board of the
Culver City Unified School District

BOARD REPORT

9.2c Approval is Recommended for Resolution #30-2010/2011 (HR), Regarding Layoff/Reduction of Classified Supervisory Personnel

It is necessary to take action to reduce two classified supervisory positions for lack of work and/or lack of funds. The provisions of the Education Code require that such a resolution be approved and written notice be provided to affected classified employees no less than 45 days prior to the effective date of layoff.

RECOMMENDED MOTION: It is recommended that the Board approve Resolution #30-2010/2011 (HR), authorizing the reduction of two classified supervisory positions.

Moved:

Seconded by:

Vote:

**RESOLUTION #30-2010/2011 (HR), REGARDING LAYOFF/REDUCTION OF
CLASSIFIED SUPERVISORY PERSONNEL**

BE IT RESOLVED that the Governing Board of the Culver City Unified School District hereby determines that the following two (2) classified supervisory positions be reduced for lack of work and/or lack of funds.

<u>Position</u>	<u>No. Affected</u>	<u>Impact</u>
Food Services Supervisor – 8 hours per day, 12 months per year	1	Reduce to 8 hours per day, 11 months per year
Maintenance Foreman – 8 hours per day, 12 months per year	1	Reduce to 8 hours per day, 11 months per year

BE IT FURTHER RESOLVED by the Governing Board as follows:

1. That due to a lack of funds and/or lack of work, the number of classified employees and the amount of service rendered shall be reduced by layoff as specified above, pursuant to Education Code Section 45308.
2. That the Superintendent is directed to give notice of layoff to the affected classified employees pursuant to the requirements of law.
3. That said layoff shall become effective on June 30, 2011.
4. That the employee laid off pursuant to this Resolution shall be eligible for reemployment pursuant to Education Code section 45298.

Adopted by the Governing Board of the Culver City Unified School District on May 3, 2011, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

Clerk, Governing Board of the
Culver City Unified School District

BOARD REPORT

9.2d Approval is Recommended for Resolution #31-2010/2011 (HR), Regarding Layoff of Classified Personnel

It is necessary to take action to abolish twenty-two classified positions for lack of work and/or lack of funds. The provisions of the Education Code require that such a resolution be approved and written notice be provided to affected classified employees no less than 45 days prior to the effective date of layoff.

RECOMMENDED MOTION: It is recommended that the Board approve Resolution #31-2010/2011 (HR), authorizing the elimination of twenty-two classified positions.

Moved:

Seconded by:

Vote:

RESOLUTION #31-2010/2011 (HR), REGARDING LAYOFF OF CLASSIFIED PERSONNEL

BE IT RESOLVED that the Governing Board of the Culver City Unified School District hereby determines that the following twenty-two (22) classified positions be abolished for lack of work and/or lack of funds.

<u>Position</u>	<u>No. Affected</u>	<u>IMPACT</u>
Instructional Assistant – 3.5 hours per day, school year	10	Eliminate
Instructional Assistant – 3 hours per day, school year	3	Eliminate
Instructional Assistant – Bilingual 4 hours per day, school year	1	Eliminate
Instructional Assistant – Bilingual 3.9 hours per day, school year	3	Eliminate
Instructional Assistant – Bilingual 3.5 hours per day, school year	3	Eliminate
Instructional Assistant – Bilingual 3 hours per day, school year	2	Eliminate

BE IT FURTHER RESOLVED by the Governing Board as follows:

1. That due to a lack of funds and/or lack of work, the number of classified employees and the amount of service rendered shall be reduced by layoff as specified above, pursuant to Education Code Section 45308.
2. That the Superintendent is directed to give notice of layoff to the affected classified employees pursuant to the requirements of law.
3. That said layoff shall become effective on June 30, 2011, subject to negotiations to the extent required by law.
4. That the employees laid off pursuant to this Resolution shall be eligible for reemployment pursuant to Education Code section 45298.

Adopted by the Governing Board of the Culver City Unified School District on May 3, 2011, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

Clerk, Governing Board of the
Culver City Unified School District

BOARD REPORT

9.2e Approval is Recommended for Resolution #32-2010/2011 (HR), Regarding Layoff of Classified Personnel

It is necessary to take action to abolish one classified position for lack of work and/or lack of funds. The provisions of the Education Code require that such a resolution be approved and written notice be provided to affected classified employees no less than 45 days prior to the effective date of layoff.

RECOMMENDED MOTION: It is recommended that the Board approve Resolution #32-2010/2011 (HR), authorizing the elimination of one classified position.

Moved:

Seconded by:

Vote:

**RESOLUTION #32-2010/2011 (HR), REGARDING LAYOFF OF CLASSIFIED
PERSONNEL**

BE IT RESOLVED that the Governing Board of the Culver City Unified School District hereby determines that the following one (1) classified position be abolished for lack of work and/or lack of funds.

<u>Position</u>	<u>No. Affected</u>	<u>Impact</u>
Security Guard – 8 hours per day, 11 months per year	1	Eliminate

BE IT FURTHER RESOLVED by the Governing Board as follows:

1. That due to a lack of funds and/or lack of work, the number of classified employees and the amount of service rendered shall be reduced by layoff as specified above, pursuant to Education Code Section 45308.
2. That the Superintendent is directed to give notice of layoff to the affected classified employees pursuant to the requirements of law.
3. That said layoff shall become effective on June 30, 2011, subject to negotiations to the extent required by law.
4. That the employees laid off pursuant to this Resolution shall be eligible for reemployment pursuant to Education Code section 45298.

Adopted by the Governing Board of the Culver City Unified School District on May 3, 2011, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

Clerk, Governing Board of the
Culver City Unified School District

BOARD REPORT

9.2f Approval is Recommended for Resolution #33-2010/2011 (HR), Regarding Layoff/Reduction of Classified Personnel

It is necessary to take action to reduce six classified positions for lack of work and/or lack of funds. The provisions of the Education Code require that such a resolution be approved and written notice be provided to affected classified employees no less than 45 days prior to the effective date of layoff.

RECOMMENDED MOTION: It is recommended that the Board approve Resolution #33-2010/2011 (HR), authorizing the reduction of six classified positions.

Moved:

Seconded by:

Vote:

**RESOLUTION #33-2010/2011 (HR), REGARDING LAYOFF/REDUCTION OF
CLASSIFIED PERSONNEL**

BE IT RESOLVED that the Governing Board of the Culver City Unified School District hereby determines that the following six (6) classified positions be reduced for lack of work and/or lack of funds.

<u>Position</u>	<u>No. Affected</u>	<u>IMPACT</u>
Security Guard – 8 hours per day 10 months per year	1	Reduce to 7 hours per day, school year
Security Guard – 8 hours per day, 10 months per year	1	Reduce to 6.25 hours per day, school year
Security Guard – 8 hours per day, 10 months per year	2	Reduce to 5.3 hours per day, school year
Security Guard – 8 hours per day, 10 months per year	2	Reduce to 3.5 hours per day, school year

BE IT FURTHER RESOLVED by the Governing Board as follows:

1. That due to a lack of funds and/or lack of work, the number of classified employees and the amount of service rendered shall be reduced by layoff as specified above, pursuant to Education Code Section 45308.
2. That the Superintendent is directed to give notice of layoff to the affected classified employees pursuant to the requirements of law.
3. That said layoff shall become effective on June 30, 2011, subject to negotiations to the extent required by law.
4. That the employees laid off pursuant to this Resolution shall be eligible for reemployment pursuant to Education Code section 45298.

Adopted by the Governing Board of the Culver City Unified School District on May 3, 2011, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

Clerk, Governing Board of the
Culver City Unified School District